

DOWNTOWN STARKVILLE

DOWNTOWN EVENT CHECKLIST

Special events in Downtown Starkville contribute to our economy and boost our quality of life. Festivals, events, and parades all make Starkville a special place to live and visit. Use this checklist to keep track of the required forms and items for your application.

SPECIAL EVENT APPLICATION & POLICY

- ▶ Forms available on The Partnership's website: <https://www.starkville.org/about/plan-downtown-event/>
- ▶ [Fire Station Park reservation form](#) available on The Partnership's website

REQUIRED ITEMS FOR A DOWNTOWN EVENT

- ▶ Special event insurance. See Section 2 of the [Special Event Policy](#) for insurance requirements
- ▶ [City of Starkville Special Events Application](#)
- ▶ Map of the event area and/or road closures requested
- ▶ Mandatory attendance at one Special Events Committee meeting
- ▶ Application fee (see below)
- ▶ Copy of non-profit, 501c3 certificate (if applicable)
- ▶ Signed Application, Agreement to Indemnify, and Acknowledgment of Acceptance of Policy (part of the [Special Events Application](#))

EVENT SIZE	APPLICATION FEE
Under 100 persons	\$25
100 - 499 persons	\$50
500 - 999 persons	\$75
1000 - 3999 persons	\$100
4000+ persons	\$150

FOR ADDITIONAL INFORMATION OR ASSISTANCE , CONTACT



Paige Watson
 Director of Main Street
 662.323.3322
 pwatson@starkville.org



Daniel Havelin
 City Planner
 662.323.2525 ext. 3136
 d.havelin@cityofstarkville.org